



# The Forum

## Housekeeping & General Information

### Pre-Arrival Information

#### **Address:**

The Forum, University of Exeter, EX4 4PZ

**What3Words** to The Forum building: ///herds.data.little

#### **Campus Map:**

<https://www.exeter.ac.uk/visit/directions/streathammap/>

#### **Parking**

Visitors are able to park in Car Park C and 15 spaces in Car Park A, on a pay and display basis, by using the parking app 'Pay by Phone' and subject to availability.

All other car parks will require a parking permit to park. Please speak to your event manager regarding permits.

Please note that all University of Exeter permits are not valid on the Prince Of Wales Road and Streatham Drive at the Streatham Campus, both of which are Council operated parking zones.

#### **Public Transport**

**Bus/Coach** – The Streatham & St Lukes Campuses are served by **Stagecoach line 4 University service** . From Monday to Saturday and connects Streatham Campus - Exeter Central railway station - City Centre - Central Bus Station - St Luke's Campus, every 12 minutes.

**Rail** - Exeter's two mainline railway stations are Exeter St David's and Exeter Central. Exeter St James is also within walking distance of both campuses.

Streatham campus is a 15-minute walk from St David's station, 15-minute walk from St James station and 20 minutes from Exeter Central station. The walking route is signed from St David's station and the [campus map](#) shows the walking route.

## **Electric Vehicle Charging**

The nearest electric charging bays are installed in Car park B. There are 30 bays, marked in green and available to any permit holders with an e-mail address (which includes third parties working on our campus) and pre-arranged visitors. The electric charging bays are provided by an external company called Pod Point and are managed through their app.

## **Accessibility**

The Forum is fully accessible.

## **Lift**

The lifts are located at either end of the Forum Street. In the event of a fire alarm DO NOT use the lifts.

## **On the Day Information**

### **Fire Safety**

The Fire Alarm in The Forum is a continuous ringing siren; the system is tested weekly on a Thursday between 7:30am & 8:30am. If the alarm sounds for longer than 10 seconds or at any other time, please listen carefully to the voice message and make your way to your nearest safe emergency exit and proceed to your nearest assembly point on the South and North Piazza's, as directed by the Fire Marshall's.

IF YOU DISCOVER A FIRE raise the alarm by activating the nearest Break Glass Unit.

### **The Fire exits are located as follows:**

- At each end of the Forum Street
- At the entrance to the seminar room corridor on the first floor

### **First Aid**

We have trained first aiders on campus. Please speak to a member of staff if first aid assistance is required.

### **Toilets**

The male, female and accessible toilets are located at either end of the Forum Street on the ground floor. In addition, there is a further unisex accessible toilet situated to the left of the mezzanine level outside the Alumni Auditorium and further male, female and accessible toilets are situated on the second floor, in the corridor to the left of the Information Point and outside the Ram Bar.

## **Wifi**

From your device, navigate to the University\_WiFi network and complete the registration form, as a guest. This access will last for 24 hours.

## **Catering**

Refreshments and catering will be supplied as per the event booking.

For additional refreshments, please visit the University's Eat and Shop [website](#).

For any other queries or information, please speak to your Event Manager.